



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

SUSAN OSBORNE • Assistant Secretary for County Operations for
Human Services

March 20, 2019

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES
ATTENTION: Child Support Managers and Supervisors

SUBJECT: Administrative Offset Reports

Effective March 29, 2019 two new payment sources will be added to the Collections by Pay Source CSSXPTR report to include Administrative Offset payment information.

1. Administrative Offset Payments will appear as **FED ADM OFFSET- VENDOR**.
2. Employment payments submitted to Office of Child Support Enforcement (OCSE) Financial Management Service (FMS) and subsequently forwarded to Child Support Services will appear as **FED MANUAL PAYMENT**.

If you have any questions, please contact the Functional Team or Policy and Training Unit at (919) 855-4755 or your Regional Program Representative.

Sincerely,

Carla L. West, Chief
NC Child Support Services

cc: IV-D Regional Program Representatives

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